



“Service to others is the rent
you pay for your room here
on earth.”

— Muhammad Ali

IMPACT Family Center Volunteer Opportunities

Thank you for your interest in volunteering with IMPACT Family Center! We believe that interns/volunteers play an integral part in our mission to IMPACT the community...one life at a time.

ALL volunteers must complete an IMPACT Volunteer Application, background check (DCFS and Illinois Police/FBI Fingerprints), National Sex Offender Registry, and possible other checks according to our funders' requirements. A copy of your state I.D. and passport (if you are not a citizen) are also required.

This is an unpaid internship opportunity with the potential for a stipend.

IMPACT: Mentoring/Counseling

Mentor:

Mentors are susceptible to meeting with the assigned mentee or small group of mentees for agreed-upon time. Most importantly, serve as an example/role model and act as a resource. Mentors must accept and relate to youth who may not share the volunteer's lifestyle and values. Overall, they have to respect the mentee's right to self-determination and independence. Mentor Wednesdays brings youth and mentors together to share life stories, college/career experiences and insight, and participate in IMPACT Family Dinner.

“I AM Beautiful” & “Men Stand Out!” Clubs:

Teen males and females participate in mentoring clubs, and are involved in personal development, life skills training, planning a successful future, community service projects, relationship building, and social etiquette in order to better prepare them to become productive men and women in the 21st century. This program culminates with an annual **Cotillion & Scholarship Gala** to celebrate the teens' accomplishments and to promote academic achievement. The gala is usually the second or third Sunday of July at 4 p.m.

Counseling/Social Work:

Experienced students or professionals with counseling and/or social work experience are needed to conduct assessments, observations, counseling sessions (one-on-one/small group), case management tasks, and other related tasks for the youth and families at IMPACT.

IMPACT: Education

Tutoring/Homework Help:

Youth in elementary – high school attend small group and individualized homework help, tutoring, and SAT Preparation with an in-house or Internet tutor via Khan Academy/SAT. Students are assisted with homework, tutoring, special

projects, writing assignments and standardized test prep during after school hours. Saturday tutoring and SAT Prep is also available.

GED Prep:

Adult education supporters are needed for adults preparing to take the GED Test. The program consists of in class teaching, tutoring, test-taking skills, and/or monitoring online work to guide students through the 8-12 week sessions. Volunteers with a teaching/education background in a variety of subjects are needed.

IMPACT: General Administration

Public Relations (P.R.)/Marketing:

This position is responsible for managing all forms of media, schedule and coordinate speaking engagements, appearances, photo shoots, and other special events. In addition, the P.R./Marketing volunteer must be able to write press releases and other materials, but not limited to, assisting print production and searching for press clippings.

Accounting:

The accounting volunteer works with donors, vendors, agency staff, management and board members. This individual is in charge of monthly expenses, such as payable and receivable, bank and investment accounts and expense accounts. They also oversee incoming donations, asset management and reduction, grant management and reporting tasks.

Grant Writing:

Experienced grant proposal writers are needed to assist with securing additional funding for programs, services, and our capital fund. Most parts of grants are pre-written and have to be tailored to the specific grant. This is a task that could be done remotely.

General Office:

The general office position requires the individual to answer questions, collect, and mail correspondence, copy information, and forward information by receiving and distributing communications. Also, the general office entails maintaining office supplies by regularly checking inventory levels, placing and expediting orders.

Please contact our office to let us know the interests you have in partnering with IMPACT as a volunteer or intern. Complete the Volunteer application, and return it as soon as possible. Feel free to share these opportunities with others. We appreciate your interest in our agency.

CONTACT:

Marsha J. Eaglin

IMPACT Family Center

Founder/Chief Executive Officer

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Inspiring & Motivating Parents And Children Together

impactfamilycenter.org

@IMPACTFam



Making an IMPACT in the community...One life at a time!®



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Volunteer Application

First Name: _____ Middle Initial: _____ Last Name: _____ Birthday: ___/___/___
 Address: _____ City: _____ State: _____ Zip: _____
 Phone(C) (____) _____ Phone (W/H) (____) _____ Email: _____

Educational Background:

High School: _____ Graduated: _____ Yes _____ No _____ GED
 College Name: _____ Graduate: _____ Degree(s): _____/_____
 Current Occupation: _____ Company: _____
 Hobbies, Interests, Skills: _____

Is there a particular type of volunteer work in which you are interested? (Check all that apply)

<i>General Office</i> _____	<i>PlayStreets</i> _____	<i>Accounting</i> _____	<i>Tutoring/GED</i> _____
<i>Mentoring</i> _____	<i>Grants/Fundraising</i> _____	<i>PR/Marketing</i> _____	<i>Internship</i> _____
<i>Counseling/Social Work</i> _____	<i>Journalism/Media</i> _____	<i>Other</i> _____	

Availability:

Weekdays:
 ___:___ to ___:___ **Monday** ___:___ to ___:___ **Thursday** **Flexible** ___
 ___:___ to ___:___ **Tuesday** ___:___ to ___:___ **Friday** **Mentor Wednesdays: 5 p.m.-7 p.m.**
 ___:___ to ___:___ **Wednesday** ___:___ to ___:___ **Saturday** **Specific Dates: ___/___/___ -**
 ___/___/___

Emergency Contact:

Name: _____ Cell(____) _____ 2nd Phone (____) _____

Health Issues: _____ How did you hear about us? _____

I acknowledge that I am volunteering for IMPACT Family Center; I am not expecting any compensation of type for my service.

Initial: _____

I voluntarily give permission for my likeness to be used in photography and video for promotional purposes by IMPACT Family Center. **Initial:** _____

Signature: _____ Date: _____

Office Use ONLY:

___ *Chicago Cares* *Organization/Business* _____ *Recommended by* _____

Background Check ___ *National Sex Registry* ___ *Mandated Reporter* ___ *First Aid/CPR* ___ *CANTS/DCFS*
 ___ *Confidentiality*

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